



Personal Protective Equipment

1. Personal Protective Equipment (PPE) includes all clothing and equipment used to protect against a risk to health or safety.
2. PPE should only be used as a last resort i.e. when it has not been possible to eliminate the hazard or adequately control the risk by engineering or other means.
3. Management must risk assess work activities under their control to identify the need for PPE as a control measure and ensure that suitable PPE is provided.
4. Personnel provided with PPE must be informed about:
 - The purpose of the PPE and the risks, which it is intended to control.
 - The manner in which PPE is to be used.
5. Supervisors shall ensure that PPE supplied to employees is maintained in efficient working order, good repair, hygienic condition and that appropriate storage arrangements are provided for the PPE when not in use.
6. Employees i.e. **You** have a duty to:
 - Ensure PPE is properly used
 - Failure to wear PPE in designated areas and for designated areas and for designated tasks must be treated as a disciplinary offence.
 - Management and supervision will ensure that the relevant disciplinary procedures are strictly enforced.
 - Return it to storage provided.
 - Report any defect or loss to your manager /supervisor.
7. If the work or the environment changes the use of PPE must be reviewed by the responsible Manager/Supervisor to ensure it remains necessary and suitable.
8. The areas where PPE must be used should be designated and clearly signed with the appropriate safety signs identifying the area and the necessary PPE to be worn.

Questions

1. When is the only time PPE should be considered?
2. How should management decide whether PPE is necessary and if so which PPE is to be used?
3. What factors about the PPE provided should you be informed about?
4. What are your duties relating to PPE?
5. What should happen if the task or work environment changes?