



Information Sheet 2
**Refusal to Work on Grounds of
Health & Safety**

Safety Toolbox Talk

1. 'If is not safe, do not do it'
2. Any employee or sub-contractor can refuse to work on health and safety grounds.
3. You must report the circumstances at once to your immediate supervisor.
4. The Supervisor may introduce actions to enable work to resume, including:
 - Explain the work procedure in greater detail
 - Specify the precise rule or instruction
 - Remove identified hazards
 - Enhance the system of work in order to reduce the risk to an acceptable level prior to re-starting the works.
5. 'Refusal to Work' matters are to be recorded in the Unsafe Conditions record book by the Supervisor/manager and held by the Director Responsible for Safety
6. If at any time you feel unsafe at work then 'STOP' make the site safe and report it to your immediate Supervisor.
7. Where applicable, corrective actions will be introduced as soon as reasonably practicable.
8. **'IF IT IS NOT SAFE - DO NOT DO IT'**

Questions

1. What action should you take if you are asked to do something that is not safe?
2. Who records the 'refusal to work' situations and where?
3. How soon will identified corrective actions be implemented?
4. If you feel safe unsafe at work what should you do?